



NEW INSTRUCTOR APPLICATION

WOOHOO! THANK YOU FOR YOUR INTEREST IN WORKING WITH ENGAGING CREATIVE MINDS AND PROVIDING ARTS INTEGRATED EXPERIENCES FOR STUDENTS IN CHARLESTON, DORCHESTER, AND BERKELEY COUNTIES. WE ARE SO EXCITED TO LEARN MORE ABOUT YOU!

PLEASE NOTE: THIS IS A TWO-PART APPLICATION. IN ORDER TO BE CONSIDERED AS AN INSTRUCTOR, PLEASE COMPLETE THE FOLLOWING APPLICATION QUESTIONS AND PROVIDE A SAMPLE 5-DAY LESSON PLAN. INFORMATION ON THE LESSON PLAN CAN BE FOUND ON PAGE 4 OF THIS APPLICATION PACKET.

PLEASE SEND YOUR COMPLETED APPLICATION AND/OR ANY QUESTIONS TO
EDUCATION@ENGAGINGCREATIVEMINDS.ORG.

If you would like to speak about ECM's programs and instructor roles before going through the application process, please schedule a brief call [here](#). FAQ's are at the end of this document.

PART 1: APPLICATION QUESTIONS

GENERAL INFORMATION:			
Last Name	First	M.I.	Date
Street Address		Apartment/ Box #	
City	State	Zip Code	
Phone	E-mail Address		
Organization Name:			
Website (if applicable):			
Brief description of artist or organization's mission and/or services:			

EDUCATION: LIST EDUCATIONAL INSTITUTIONS OR ARTISTIC TRAINING, YEARS ATTENDED, AND DEGREES EARNED (ORGANIZATIONS, PLEASE LIST THIS INFO FOR YOUR MAIN INSTRUCTOR OR CONTACT PERSON)	
School	
Years Attended	Degree
School	
Years Attended	Degree

REFERENCES: LIST AT LEAST THREE PROFESSIONAL REFERENCES WHO CAN SPEAK TO YOUR EXPERIENCE WORKING WITH K-12 POPULATIONS
(REFERENCES MAY BE REPEATED ON NEXT PAGE)

Name	Relationship
Company	Phone ()
Name	Relationship
Company	Phone ()
Name	Relationship
Company	Phone ()

PREVIOUS RESIDENCIES OR EMPLOYMENT IN K-12 EDUCATIONAL SETTINGS:

Residency or Employer	Dates
Contact Person	Phone
Brief description of activities:	
Residency or Employer	Dates
Contact Person	Phone
Brief description of activities:	
Residency or Employer	Dates
Contact Person	Phone
Brief description of activities:	

AWARDS AND HONORS:

Award or Honor	Date
Brief description:	

Award or Honor	Date
Brief description:	

REFERRED BY: (IF APPLICABLE)	
Name	Email

DISCLAIMER AND SIGNATURE: PLEASE CHECK BESIDE EACH STATEMENT, SIGN, AND DATE	
_____ I agree that, if this application leads to employment, false or misleading information in my application or interview may result in my release. _____ I agree that, upon approval to the ECM artist roster, a SLED background check is mandatory for employment as a residency in all ECM schools. _____ I agree that all applications are reviewed by the Engaging Creative Minds artist selection committee and that selection for the artist roster is only the first step in the process toward securing a residency. _____ I agree to provide Engaging Creative Minds with additional information so that my artistic programs can be promoted in the schools.	
Signature	Date

Please submit the completed application by email to education@engagingcreativeminds.org. Arrangement can be made if you would like to include additional media reflecting your work, such as photos, CD's, DVD's, or video links. Applicants will be processed several times each year and you will be notified of receipt of application.



KNOW A GREAT TEACHING ARTIST?

Earn a \$25 Amazon Gift Card

For every artist who joins our roster because of you,
you get a \$25 Amazon gift card.
Share the word — it pays!

PART 2: SAMPLE LESSON PLAN

ECM promotes arts-integration and STEAM (science, technology, engineering, art, and math) as a strategy to engage students and improve their ability to understand and retain the core curriculum.

Below is a list of sample content standards. You may choose to create a lesson plan using ONE (1) of the sample standards, or you may choose your own to focus on. You only need to focus on 1 standard/grade-level for this lesson plan.

Please answer the following questions describing how you will teach the selected standard using your area of expertise. We understand that you may not have formal training or experience working in classrooms and/or with students. The purpose of this sample lesson plan is to demonstrate how you could integrate your work with the classroom curriculum. If you are invited for an interview, we will discuss your sample lesson plan further and review the process for working with teachers/students. Our in-school programs offer the support of an ECM Curriculum Coach who would assist you in the planning and implementation of your program.

For examples of ECM in-school programs, please visit the “ECM Instructors” tab on our website. By clicking on individual instructors, you can read about the different types of programs we offer. To request a lesson plan example, please email education@engagingcreativeminds.org.

Sample [Content Standards](#) (please choose ONE):

- **Kindergarten Math Content Standard:** K.MGSR.1.2 Directly compare two objects using words including *shorter*, *longer*, *taller*, *lighter*, and *heavier*.
- **2nd Grade Social Studies Content Standard:** 2.E.1 Examine the purpose of currency and how income, savings, and spending are parts of a budget.
- **4th Grade Science Content Standard:** 4-ESS1-1. Identify evidence from patterns in rock formations and fossils in rock layers to support an explanation for changes in a landscape over time.
- **5th Grade ELA Content Standard:** ELA.5.AOR.8.1 Determine an author’s use of figurative and technical language in literary, informational, and multimedia texts: a) recognize and explain the meaning of figurative language, including similes and metaphors, in context.
- **8th Grade Social Studies Standard:** Standard: 8.2.CO: Compare the motives and demographics of loyalists and patriots within SC and the colonies.

1. Provide a description of your program:

2. **Anticipated student products/outcomes/Arts standards addressed** (ex: By the end of my program, students will be able to....):

3. **General Materials/Resources/Space Requirements for Schools** (ex: My program will need a large empty space for students to move and a means to play music. I will provide the MP3 player and speaker, and no other materials are required.):

4. **List daily activities for a 5-day experience in which you will meet with a class of 2 students for 40-45 minutes. Please be sure to include the ways in which your art form/STEM specialty area will integrate with classroom curriculum and how the experience will be broken down for the students.**

5. **Scheduling requirements/Partner availability:**



FREQUENTLY ASKED QUESTIONS

What kinds of instructors work with Engaging Creative Minds?

ECM works with professionals from a wide variety of backgrounds in the arts (visual art, dance, music, and theatre) and STEM (Science, Technology, Engineering and Math). We also have instructors from other areas such as entrepreneurship, creative writing, storytelling, and the circus arts. Most of our instructors are independent contractors, but we also partner with cultural organizations such as the Gibbes Museum of Art and the Charleston Museum. One thing all of our instructors have in common is that they enjoy working with children and supporting teachers by helping them teach their curriculum in creative and engaging ways. ECM instructors make learning fun and exciting!

When do ECM instructors work?

ECM provides programming in three spaces: during school hours (Engaged Learning Experiences), after school (a new and expanding opportunity), and summer camps. Instructors who join our roster are typically available during the school day to go into schools and provide instruction. We often send out “special hire” opportunities for after school and summer and teachers are often a great fit for these programs. However, these individuals are not specifically added to our roster of ECM Instructors.

Where do ECM instructors work?

ECM is currently providing services in Charleston County School District, Dorchester School Districts 2 and 4, and Berkeley County School District in elementary and middle schools.

What is the booking process and how are ECM Instructors paid?

ECM has instructional coaches who are professional educators with expertise in curriculum design. These coaches work with teachers in their assigned schools to identify curriculum topics and lessons that could benefit from higher levels of student engagement. Once teachers have identified an academic topic and preference for art form or STEM focus, the ECM coach reaches out to the selected instructor to gauge availability and interest. If the instructor accepts the booking, the coach sets up a virtual planning meeting with the instructor and teachers to talk specifically about the ECM experience.

Typically, ECM experiences last for a week in a school. The instructor visits each day, teaching each class within the grade level. For example, if a school has three 4th-grade classes, the instructor will rotate through all three classes each day until all classes have received the day's lesson. This usually happens for 5 days. Larger schools often require more than one week. ECM pays instructors \$50 per hour for instructional time (teaching time) and \$25 per hour for downtime spent in a school (such as a lunch period). Instructors also receive an additional \$100 for participation in the planning meeting. The minimum daily rate for in-school instruction is \$250 per day regardless of school size, except for piloting a program. Therefore, a typical, 5-day ELE would pay a total of \$1,350. Larger schools will likely result in larger payments.

ECM does not guarantee a set amount of work. Bookings are dependent on the wishes/needs of each school. We also tell our instructors that they are free to accept/decline any offer of work without penalty.

ECM experiences sound like residencies. Why do you use the word “experience?”

While our in-school programs do function like a typical artist residency in terms of the way they are scheduled, we chose to use a different word to give a different message. First, the word “residency” can often imply a set program that an artist delivers to different schools. While those programs might be of the highest quality, we always ask that our instructors be open to modifying their instruction based on the school's unique needs. Our instructors may also be asked to design something new in order to respond to teacher requests. For example, a theater instructor may be asked to come up with a way to teach animal and plant life cycles through theater-based activities. While this isn't a traditional theater topic, ECM instructors are willing to find a way to help children understand those concepts through their art form. It has been fun to watch ECM instructors design new and exciting programs that often become some of their most popular and frequently requested “repeat” experiences!

The other reason we use the word “experience” is because we call our programs “engaged learning experiences.” The key word is ENGAGED! Students in ECM classrooms are invited to get involved in their own learning process through hands-on activities and creative work.

How do I apply to become an ECM Instructor?

Complete the New Instructor Application and send it to education@engagingcreativeminds.org.

Once your application has been reviewed, you will meet with our Education Team to discuss your work and strategize the kinds of programs you can offer students. If invited, the next step is to complete hiring paperwork and get set to teach a pilot experience in one of our schools. Our pilots work like mini Engaged Learning Experiences. We have found that our pilots are a very important step for our instructors to make sure they understand how ECM works with schools and to decide if it's a good fit. (Pilots are paid at our standard \$50/hour rate plus the \$100 for the planning meeting.)